

Profile: Total Adventure & Guest Support

(0.4 FTE – 2 days per week)



The Role

The Total Adventure Support role exists to support the planning, coordination, and delivery of Total Adventure (TA) Holidays and related events. You would work closely with parents, staff, volunteers, and young people to ensure TA programmes are well organised, welcoming and delivered to a high standard and in with the A+ Christian ethos.

Key Responsibilities

- Provide admin & practical support for TA Holidays and related events, including Adventure Club.
- Support the organisation, staffing, and resourcing of the various TA events throughout the year.
- Ensure TAs are on track with the TA TimeLine and TA Handbook
- Work with the TA Coordinator and A+ Team to prepare for and supervise TA events
- Support parents, carers and campers with timely, clear pre-event information and relevant follow-up.
- Build positive relationships with young people, inspiring confidence and enabling full participation in TA.
- Maintain effective relationships with local schools, clients, and volunteers.
- Support volunteer engagement and coordination as required for events and holidays.
- Assist with on-the-ground support during Total Adventure events, as appropriate.
- Contribute to creating a safe, inclusive, and encouraging environment for all participants.
- Model A+ values through attitude, behaviour, and interaction with young people and families.
- Also contact past guests of A+ & A+Hospitality to ask if they'd like to come back to stay again

Organisational Context

Total Adventure is one of four programme areas within Adventure Plus:

- Group Adventures
- GAP (Gap Training Year)
- Total Adventure Holidays
- Adventure Impact

Each area is led by a Section Leader. Section Leaders meet regularly throughout the year. The organisation is overseen by a Management Group and a Board of Directors.

Hours & Working Pattern: may vary as events come up. Whilst working from home may be agreed with your Line Manager, it will be important to be in the office regularly as part of the A+ community.

- 0.4 FTE (2 days per week), with flexibility required around event delivery.
- The working day begins at 08:30 with a team meeting and Morning Thought.

Christian Ethos

You would contribute to Morning Thought and prayer on a shared rota, and support the A+ Mission to provide a credible Christian witness in all we do, through words and actions.

Qualifications & Experience

- A strong range of outdoor education qualifications is desirable, ideally including canoeing, climbing, bushcraft, archery, and mountain biking.
- Experience working with children and young people in an outdoor or adventure setting.
- Full UK driving licence desirable.

Salary & Benefits

- Salary: Pro rata from £23,250 – £26,000 (fte), depending on experience and qualifications.
- Holiday entitlement: 22 days per full year worked, plus 1 additional day per completed 2 years of service (up to a maximum of 5 additional days), pro rata.
- As a mission organisation, full-time team members are encouraged to seek to raise approximately 10% of their salary.

A+ Mission Statement To provide:

- *the best possible course, in line with each client's needs and*
- *a Credible Christian Witness in all we do.*